



## MOUNT LAWLEY DISTRICT CRICKET CLUB REGISTRATION PROCESS

This season WA Cricket is moving to Play HQ. There are several once off set up processes to be completed for a player registration. You will need to **CREATE** or have **EXISTING** - 3 IDs to set up your registration with MLDC -

- Play HQ account
- Cricket ID account
- My Cricket account

Read through the following the steps then proceed (in order) below to set up/register.

### Step 1 (Do this first!):

Create or Know your PlayHQ Login Go to <https://www.playhq.com/signup> to create an account.

- If you are a parent/guardian, please use your own details and you can register dependents under this account when completing a registration form.
- If you are a club administrator and have an admin login with a club email address, please create a new account with a personal email address.
- Remember you may already have a PlayHQ account from other sports and can use this to login. If you have forgotten your password you will need to reset it.
- You will need to verify your email address. Please ensure you can access this.

### Step 2:

Create or Know your CricketID Go to <https://id.cricket.com.au/login> to create an account or check your login.

- This is **NOT** your MyCricket ID profile number.
- Click 'sign up' at the bottom of the page to create an account.
- You can reset your password if you do not remember.
- You may likely already have CricketID. This is used to login to the MyCricket App or to cricket.com.au
- If you are a parent/guardian, please use your OWN details and you can register dependents under this account.
- You will need to verify your email address. Please ensure you can access this.

**Step 3:** Find your Clubs registration form.

- This can be found on <https://play.cricket.com.au>. Search “Mount Lawley D Cricket Club”.

Alternatively copy this link into your browser to the club’s registration page -

<https://play.cricket.com.au/club/mount-lawley-d-cricket-club/c2cfa9a1-86d8-eb11-a7ad-2818780da0cc>

**Step 4:** Complete the registration form.

- Read the ‘Get Started’
- Login using the PlayHQ account you created in Step 1.
- After you click ‘Get Started’ you will be asked if you are registering yourself or a dependent. You can enter their details here and they will be added to your profile.
- The final step before payment will be linking your cricket ID. Have your login details handy to ensure you don’t need to exit and restart the form.
- Make payment and complete your registration.

**Step 5:** Claim your MyCricket profile on the MyCricket App.

- The final stage of the linking process is to link your MyCricket Profile to your CricketID.
- You may have already completed this in the MyCricket App previously.
- This is optional and not required to complete your PlayHQ registration.
- Watch the video here on how to complete this step in the MyCricket App.  
<https://youtu.be/v8UFoHHkO>

**Step 6:** Login to your PlayHQ profile Head to <http://www.playhq.com/account/profile>

- You can now login to your PlayHQ Profile to update your details, view your registrations and manage dependents.
- If you wish for your profile to be hidden from public view, you can update this here.
- If you need to reset your password you can do so in your profile.

If you have any problems or questions, please email [members@mtlawleyhawks.com](mailto:members@mtlawleyhawks.com) or call Kerri on 0429 371 011